

## **Job Details**

#### Title:

• Distribution Center Associate (Full-time)

#### Qualifications:

- High School Diploma or Equivalent (Required)
- Associate Degree or Certification (Preferred)
- Computer and Microsoft Office (Required)
- Ability to maintain a positive work atmosphere and environment.
- Ability to openly communicate with team members and leads.

# Full Job Description:

Boyds Hardwood Gunstock Industries prides itself on quality products from quality people. Boyds is hiring a motivated, capable individual to follow instructional processes independently and in a team setting as a full-time Manufacturing Distribution Center Associate. As an essential role in our order fulfillment process, the position responsibilities include maintaining inventories and supplies, supply fulfillment through the Kanban ordering system, shipping/receiving products and parts, inventory maintenance, stocking supply bins, entering product information, and working with our computer scheduling system. Boyds will rely on this fundamental leadership role to improve supply chain processes, create reporting metrics, and utilize lean techniques to promote company growth and support organizational goals. Detailed on-site training provided, computer and Microsoft Office skills are required. Position's starting wage \$14-15.00 an hour with overtime potential and full benefits after 90 days of hire. If you want to work in a team-building environment, then Boyds is the place for you.

Benefits include Health, Life, Dental, and Vision Insurance. Supplemental AFLAC and 401 K. Benefits include Paid Holidays and Paid Vacation Time.

### Compensation:

• \$14-15/hr.

### Benefits:

- 401(k) & 401(k) Matching
- Dental Insurance
- Disability Insurance
- Employee Discount
- Flexible Spending Account
- Health Insurance
- Life Insurance
- Paid Time Off



• Vision Insurance

## Schedule:

• Monday-Friday, 7 am - 4:00 pm (CST) with occasional weekends

# License/Certification:

• Driver License (Preferred)

#### COVID-19 considerations:

To keep our employees safe, we have workstations 6 feet apart (when possible), have stationed hand sanitizer dispensers throughout the facility to maintain a safe work environment, and strongly encourage safe working practices.